PUBLIC MEETING OF BOARD OF SCHOOL DIRECTORS PENN DELCO SCHOOL DISTRICT 2821 CONCORD ROAD ASTON, PA 19014

Minutes of the Board of School Directors June 23, 2021

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, June 23, 2021, at 7:50 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney Stephanie Ellis Lisa Esler Dawn Jones M. Colleen Powell Bernie Seasock Kevin Tinsley Leon Armour

School Directors Absent:

Catherine Hilferty

Others in Attendance:

Dr. George Steinhoff, Superintendent Dr. Eric Kuminka, Assistant Superintendent Erik Zebley, Business Administrator Nina Tyre, Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of May 26, 2021 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for May – June 2021 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler.

Voting Yea: All Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of May 2021, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for May 2021.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Denney. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for May – June 2021.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Powell. The motion was unanimously approved.

SUPERINTENDENT'S REPORT

Dr. Steinhoff recognized the 19-20 and 20-21 Retirees with a PowerPoint indicating their years of service with Penn-Delco. Retirees will each receive a planter delivered to their home.

Dr. Steinhoff noted the last day for teachers was June 21st; through a challenging year; but Penn-Delco accepted the challenge. He has received many e-mails expressing gratitude and a team approach. He thanked those who made this a positive experience.

Graduation under the lights was a great success, after several rain delays. Dr. Steinhoff always looks forward to the first Tuesday in June.

On the agenda this evening, for approval is the PDESPA Agreement. Dr. Steinhoff thanked Nina Tyre, Erik Zebley and Stephanie Nuyannes for their time and effort put in to finalize this agreement.

Dr. Steinhoff reviewed the Safety Plan; which hopefully will allow for 5-day in-person instruction come September.

Also on the agenda for approval is an application to PDE for flexible instruction days, if needed.

Dr. Steinhoff recognized the Coebourn Staff for their professionalism during the recent emergency, which prevented students and staff from returning the last week of school.

DELAWARE COUNTY I.U. REPORT

Mrs. Powell is pleased to announce that Sun Valley Senior Konstantina Angera recently received recognition from the Delaware County Technical School for Cosmetology Skills USA.

Also, the DCIU will be updating the playgrounds at Marple and Sharon Hill Education Centers.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

Mr. Tinsley echoed Dr. Steinhoff's comments on graduation. He also thanked Brian Datte and his team for all their hard work in ensuring a successful evening.

President Armour thanked the Coebourn Staff and Administration for putting together an end of year event on last minute notice.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

Mr. Kuminka recognized and presented Dr. Steinhoff with his diploma from the National Superintendent Certification Program which he recently completed 2021 Cohort. He was one of 23 Pennsylvania Superintendents to complete this program.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

8.01 Personnel – Professional

(1) Appointments

(a) Dana Condulis, Long-term Substitute, effective 8/24/2021 through 6/20/2022, pending pre-employment paperwork

Education <u>Cert/Assign</u>

James Madison UniversityGrades PK-4, Grades 5-6BS, Elementary EducationCoebourn - 5th Grade

James Madison University <u>Salary</u>

MA, Teaching M/1 \$52,855 **Professional Experience** Rationale

R. Dean Kilby Elementary School K. Nelson, Transfer

Sidwell Friends School

(b) Cori Larck-Fiorilli, Temporary Professional Employee, effective 8/24/2021, pending pre-employment paperwork

EducationCert/AssignWest Chester UniversityEnglish 7-12

BS, Education/English Literature

Sun Valley – English

Professional Experience Salary

Spring-Ford Area School District B/1 \$50,255

Rationale

D. Graney, Retirement

(c) Pamela Sola, Temporary Professional Employee, effective 8/24/2021, pending pre-employment paperwork

Education Cert/Assign

West Chester University

BS, Special Education PK-8, Special Education PK-8, Special Education 7-12, Grades PK-4

Professional Experience

Parkside — Special Education

Totessional Experience Farkside — Special Education

Penn-Delco School District

Salary

B/1 \$50,255 **Rationale**

G. Polites, Transfer

(d) Secondary Summer School Staff @ \$33.75/hour, 7/6/2021 - 7/29/21 Amy Grady

Malik Nelson

(e) Elementary Summer School Staff @ 33.75/hour, 7/6/21 - 7/29/21

Adrienne Dever

(2) Change of Status

(a) Monica Boccella from long-term substitute Special Ed/Math Teacher at Northley to Special Ed/Math Teacher at Northley (permanent), effective 9/1/2021.

(3) Leaves of Absence

- (a) Employee #1949, adjusted FMLA from 6/7/2021 through 11/10/2021.
- **(b)** Employee #1759, FMLA from 5/13/2021 through 6/21/2021.
- (c) Employee #3446, FMLA from 9/7/2021 through 12/1/2021 and childrearing from 12/2/2021 through 6/20/2022.
- (d) Employee #3191, FMLA from 10/18/2021 through 1/20/2022 and childrearing from 1/21/2022 through 6/20/2022.

(4) Wage and Salary Adjustment

- (a) Colleen Kelly, Science Teacher at Northley, from Bachelor's, step 3 @ \$51,620 to Master's, step 3 @ \$53,970, effective 6/1/2021.
- (b) Christiane Romano, Math Teacher at Northley, from Bachelor's, step 5 @ \$53,435 to Master's, step 5 @ \$55,865, effective 6/2/2021.
- (c) Gabrielle Trofa, 3rd Grade Teacher at Pennell, from Bachelor's, step 2 @ \$50,925 to Master's, step 2 @ \$53,400, effective 6/4/2021.
- (d) Courtney Hatch, 4th Grade Teacher at Pennell, from Bachelor's, step 3 @ \$51,620 to Master's, step 3 @ \$53,970, effective 9/1/2021.

(5) Extra Pay

(a) Special Education Recoupment Hours, IEP Writing, Tutoring, Equals Kit Set-Up, Outside of Contractual Hours (SVHS)

#10-1241-123-000-00-00-000	Hours
Valerie Carr	8.0
Amanda Kikut	2.0
John Moletteri	4.0
Lisa Replogle	2.0
Ciara Scarcelli	12.0

(b) Grade Recovery Outside of Contractual Hours - SVHS (5/3/2021 – 6/7/2021) #10-2260-123-986-30-00-000

	Hours		Hours
Meredith Benson	23	Jennifer Maiale	2
Brandon Bittner	12	Tyler Mertens	13
Adria Bondanza	18	John Moletteri	5
Brianne Caruso	12	Patrick O'Brien	14
Katie DeRitis	13	Amanda Potter	5
Amy Grady	18	Amanda Wessel	19
Susan Koehler	1	Cheryl Wiest	10

(c) Apex Grading, Class Coverage, Student Tutoring Outside of Contractual Hours (SVHS)

#10-1110-123-000-30-80-00-000	Hours
Susan Koehler	2.0
Jennifer Maiale	3.0
Evan Marabella	11.0

(d) Second Semester Mentor Stipend #10-2260-123-000-10-00-000

Teacher School Allison Carey Coebourn Lauren Cassimatis Aston Nicole Gordon Coebourn Alison Miller (2) Parkside Meghan Pringle Pennell Tara Roe Coebourn Coebourn Megan Snyder Lindsey Wiley Pennell

#10-2260-123-000-30-00-00-000

TeacherSchoolValerie CarrSVHSBetsy KingNMSMichelle LehmanSVHSAmanda PotterSVHSMarnie ZimmermanSVHS

(6) Extra Duty Pay Assignments 2021/2022 school year

Appointments:

Sun Valley Athletics

Shaelynn Risley Girls Asst. Field Hockey
Angela Radico
Brian Palmore
Head Baseball

10 Units @ \$291 \$2,910.
21 Units @ \$276 \$5,796.
15 Units @ \$291 \$4,365.

Northley Athletics

Monica Boccella Girls 7th Gr. Volleyball 7 Units @ \$276 \$1,932.

Sun Valley Non-Athletics

Timothy Pry	Marching Band	20 Units @ S	\$291 \$5,820.
Michael Stadnicki	Band Assistant	5 Units @ \$291	\$1,455.
Keith Henning	Band Assistant	5 Units @ \$291	\$1,455.
Andrew Anthony .5 Ba	nd Assistant	2.5 Units @ \$291	\$727.50
Samantha Kyler .5 Ba	nd Assistant	2.5 Units @ \$291	\$727.50

(7) Sick Day Payout for Retiree

(a) Julie Schlesing, 72.5 days

(8) Tuition Reimbursement

Budget Code: 10-2271-240-000-30-00-000

Cole Bowman \$643.50 Wilmington University

Sun Valley -Supervisory Leadership: Staff Selection,

Appraisal and Renewal

ITEMS FOR BOARD ACTION - 0	Continued		
Jeffrey Hartman Sun Valley	\$1,287.00	LaSalle University -Motivation: The Art and Science of Inspiring Classroom Success -The Kinesthetic Classroom: Teaching and Learning Through Movement	
Daniel Hill Sun Valley	\$1,287.00	LaSalle University -Styles of Teaching: Personality Type in the Classroom -Motivation: The Art and Science of Inspiring Classroom Success	
Jamie Lansberry Sun Valley	\$1,287.00	West Chester University -History, Form and Ideology	
Kenneth McCormick Sun Valley	\$643.50	LaSalle University -The Kinesthetic Classroom II: Moving Across the Standards	
Patrick O'Brien Sun Valley	\$643.50	LaSalle University -Styles of Teaching: Personality Type in the Classroom	
Amanda Potter Sun Valley	\$643.50	Wilmington University -Instructional Applications of Technology	
Richard Stetson Northley	\$1,287.00	Wilmington University -Curriculum Development	
Emily Willow Sun Valley	\$1,287.00	Kutztown University -Weaving and Textiles	
	Budget Code: 10-2420-240-000-10-20-00-000 Budget Code: 10-2420-240-000-10-50-00-000		
Claire Gold Coebourn/Pennell	\$2,574.00	Eastern University -School Nurse Clinical Practicum -Foundations of Nursing Education	
Budget Code: 10-2271-240-000-10-00-000			
Katie Cardwell Pennell	\$1,287.00	Temple University -Instructional Design and Development	
Lauren Cassimatis Aston	\$1,287.00	West Chester University -Literacy and Practicum Seminar II	
Courtney Hatch Pennell	\$1,287.00	West Chester University -Literacy and Practicum Seminar II	
Joshua Labik Parkside and	\$1,287.00	West Chester University -Developmental Perspectives on Learning Teaching	

Alison Miller

\$643.50

Temple University

Parkside

-Designing Assessment and Curriculum for

Multilingual Students

Tamara Scheuermann

\$1,287.00

West Chester University

Aston

-Literacy and Practicum Seminar II

Lindsay Sutton

\$643.50

West Chester University

Coebourn

-Integrating Ed Tech for Effective

Instruction

Matthew Swan

\$1,287.00

West Chester University

Parkside

-Developmental Perspectives on Learning and

Teaching

Emily Wreath

\$1,287.00

West Chester University

Aston

-Literacy and Practicum Seminar II

8.02 Personnel - Classified

(1) Appointment

(a) Talena Howard, substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 6/7/2021.

(2) Resignation

- (a) Jedediah Palmer, Technology Support Technician at Sun Valley, effective 6/25/2021.
- (b) Earlando Samuel, substitute Custodian, effective 6/24/2021.
- (c) Lauren Bondrowski, Lifeguard, effective 6/23/2021.
- (d) Jennifer Brittingham, Lifeguard, effective 6/23/2021.
- (e) Anthony Gonzalez, Lifeguard, effective 6/23/2021.
- (f) David Montella, Lifeguard, effective 6/23/2021.
- (g) Daniel Taylor, Lifeguard, effective 6/23/2021.

(3) Leaves of Absence

- (a) Employee #773, temporary leave from 5/19/2021 through 6/18/2021.
- **(b)** Employee #3403, temporary leave from 5/13/2021 through 6/11/2021.
- (c) Employee #212, temporary leave from 6/18/2021 through 6/21/2021.

(4) Change of Status

- (a) Constance LeBeau from substitute Assistant to Paraprofessional (A2HQ, step 1) at Sun Valley @ \$13.28/hour, up to 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 2/19/2021.
- (5) Summer Cleaning/Maintenance Staff 6/21/2021 9/2/2021, as needed.

Talena Howard

(6) Transition Camp Staff, up to 3 hours/day, 8/23/2021 – 8/25/2021 Jamilla Tribbey

References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Esler motions 8.01 - 8.02 were unanimously approved.

Voting Aye: All Voting No: None

8.03 PDE Application for Flexible Instruction Days

MOTION: To affirm and approve the Penn-Delco School District application for permission to utilize certain Flexible Instruction Days to meet the PDE annual instructional requirements, as presented.

8.04 Special Olympics Pennsylvania Stipend

MOTION: To approve "pass through" payment of \$750 each to Ken McCormick and Lisa Replogle for services as Unified Track & Field coach/advisor. Payment is subject to district's receipt of \$1,500 stipend from Special Olympics of Pennsylvania.

8.05 Penn-Delco Summer Programs Health and Safety Plan

MOTION: To approve the Penn-Delco School District Health and Safety Plan for Summer 2021 summer programs, as presented.

8.06 Tax Appeals

- **8.06.1 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 125 E. Brookhaven Rd., Brookhaven, PA (Folio #05-00-00103-00) at an assessment of \$175,605.
- **8.06.2 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 127 E. Brookhaven Rd., Brookhaven, PA (Folio #05-00-00104-00) at an assessment of \$198,620.
- **8.06.3 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 5 Brookhaven Rd., Brookhaven, PA (Folio #05-00-00105-00) at an assessment of \$75,775.

8.07 Homestead and Farmstead Exclusion Resolution

MOTION: To approve the 2021 Homestead and Farmstead Exclusion Resolution, as presented.

8.09 Bid Award - Athletics

MOTION: To approve the Interscholastic Athletic Bid Purchases for the 2021 - 2022 school year, as presented. Bids are awarded based on the lowest responsible bidder, kind, quality, and material being equal.

8.11 Pool Supervisor

MOTION: To approve the appointment of Danual Campbell to Pool Supervisor at Northley Pool, not to exceed \$11,352 for the 2021 – 2022 fiscal year. Contracted service agreement, no benefits.

8.12 PDESPA Collective Bargaining Agreement

MOTION: To approve the Collective Bargaining Agreement between the Penn-Delco Educational Support Personnel Association and the Penn-Delco School District from July 1, 2021 through June 30, 2024, as presented.

8.13 Provision of Transportation Services for the Aston Community Day

Whereas, a request was made by Aston Township to have the School District provide busing services for Aston Community Day, Saturday, October 2, 2021; and

Whereas, it is believed such services for the community are in the best interest of the School District and its residents;

Now, therefore, be it resolved, that the school district shall provide such busses and drivers as reasonably necessary, at the District's cost and expense, for Aston Community Day 2021, provided the District receives the necessary forms for facilities usage, and the Township's hold harmless agreement.

MOTION: To approve the request, as presented.

8.14 Special Education Agreements

- **8.14.1 MOTION:** To approve the ESY Tuition Agreement with Fairwold Academy for students #55259 and #36092, as presented.
- **8.14.2 MOTION:** To approve the ESY Tuition Agreement with HMS School for Cerebral Palsy for students #25178, #35212, #35151, #36055, as presented.
- **8.14.3 MOTION:** To approve the Tuition Agreement with Melmark for student #55087, as presented.
- **8.14.4 MOTION:** To approve the agreement with BAYADA Home Health Care, Inc. for In School Nursing Services from 9/1/2021 through 8/31/2022, as presented.
- **8.14.5 MOTION:** To approve the ESY Agreement with Child Guidance for student #36607, as presented.
- **8.14.6 MOTION:** To approve the 2021-2022 Tuition Agreement with Child Guidance for student #36607, as presented.

8.15 Summer Reading Assignments - Sun Valley High School

MOTION: To approve the 2021 Summer Reading List for Sun Valley High School, as presented.

8.16 Summer Reading Assignments - Northley Middle School

MOTION: To approve the 2021 Summer Reading List for Northley Middle School, as presented.

8.17 Dell Technology Purchase

- **8.17.1 MOTION:** To authorize the purchase of student Chromebooks, for an amount not to exceed \$138,000, in accordance with CoStars Contract 003-051, as presented.
- **8.17.2 MOTION:** To authorize the purchase of staff laptops, for an amount not to exceed \$68,564.70, in accordance with CoStars Contract 003-051, as presented.

8.18 Transfer of Funds

MOTION: To approve the transfer of \$1,000,000 from the General Fund to Capital Reserve Fund (32) for district-wide capital improvements.

8.19 Preparation, Solicitation & Advertisement of Bids

MOTION: Request approval to prepare bid specifications and advertisement for public works improvement at Aston Elementary, funded by Capital Reserves Fund.

8.20 Sun Valley High School ATSI Plan

MOTION: To approve the Sun Valley High School Additional Targeted Support Improvement Plan, as presented.

8.21 PDEA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Educational Association dated June 16, 2021, as presented.

8.22 2021-2022 Elementary and Secondary Marking Periods

MOTION: To approve the trimester (elementary) and semester (secondary) marking period dates for the 2021-2022 school year.

8.23 Disposal of Items

MOTION: To approve the disposal of the following items, which are beyond repair or no longer needed, as presented below.

- Reference Books (Pennell)
- Wrestling Mat (SVHS)
- Exercise Equipment (SVHS)

8.24 Penn-Delco 2021-2022 Health and Safety Plan

MOTION: To approve the Penn-Delco School District Health and Safety Plan for the 2021-2022 school year, as presented.

8.25 Bridges Elementary Math Program

MOTION: To approve the adoption of the Bridges Elementary Math Program, as presented.

8.26 PLANCON G – Sun Valley High School

MOTION: Authorize and direct the Administration and Architect to submit PlanCon G for the Sun Valley Renovations Phase 1 through Phase 3, as presented. This cumulative filing accounts for the following PlanCon eligible projects:

- Sun Valley Summer 2018 Renovation; renovations to the C-wing classrooms & MIC project
- Sun Valley Secure Entry & Nurse Addition project
- Sun Valley Arts and Athletics Addition and Renovation project

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 8.03 - 8.07; 8.09; 8.11 - 8.26 were unanimously approved.

Voting Aye: All Voting No: None

8.08 Final Budget for 2021 - 2022

The Proposed Final Budget for 2021 - 2022 was adopted on May 19, 2021, and has been duly advertised for adoption.

MOTION: To approve the 2021 - 2022 general fund budget at \$67,097,223 and the setting of the tax rate at 17,5655 mills for 2021 - 2022.

Following a motion by Mrs. Jones and seconded by Mrs. Esler the above motion was unanimously approved.

Voting Aye: All Voting No: None

8.10 Election of School Board Treasurer

Nominations: Mrs. Jones nominated Mrs. Powell

Motion to close nominations was made by Mrs. Jones and seconded by Mrs. Denney

MOTION: To elect M. Colleen Powell to serve as school board treasurer from July 1, 2021 through June 30, 2022.

Following a motion by Mrs. Jones and seconded by Mrs. Esler the above motion was unanimously approved.

Voting Aye: All Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

Heather Klabunde – 14 Colonial Circle – Aston; commented on the Diversity, Education, and Inclusion Steering Committee, which was approved in February.

Karen Elliott – 102 Pancoast Ave – Aston; commented on personal platforms in the classroom.

Laura Jones – 2915 Highwoods Drive – Aston; speaking on behalf of a friend, commented on race and gender topics in the classrooms and Penn-Delco Cares.

Leah Squitieri – 720 Cambridge Road – Brookhaven; commented regarding personal experience and critical race theory.

Michael Platt – 4291 Concord Roadd – Aston; Why do we need to create a new program?

Joseph Dychala – 110 Donnelly Avenue – Aston; commented on academics and critical thinking and the level of school involvement regarding diversity.

COMMENTS BY MEMBERS OF THE BOARD

Mrs. Jones congratulated the coaches that have remained at Penn-Delco. She also thanked the parents who spoke this evening and also spoke in support of cameras in the classrooms.

Mrs. Esler, speaking on behalf of herself, stated there is so much fear for people to speak up and she thanked those that came out this evening. Commented on classroom and assignments.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Denney the Board adjourned by unanimous consent at 8:40 p.m.

Respectfully Submitted,

Erik Zebley

Board Secretary

Next Meetings: Wednesday, July 21, 2021 – Board Meeting – Service Center - 7:30 p.m.